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| **State of Nevada Risk Management** **Property Insurance Request - State Owned Building** |
| Building Type: (New construction, Renovation, Addition, Demolition, Transfer)  | Change Effective Date:(for new construction, date certificate of occupancy was issued)  | Agency Contact Name:(for confirmation of insurance)  | Agency Contact Email:  |
| Department:  | Division:  | Agency:  | Sub-Agency:  | Organization/Budget Account#:(for insurance premium billing)  |
| **For Transfer, please complete this section:** |
| Building ID#: (as assigned by Public Works FCA group)  | Entity Accepting Building:   | Is New Entity a State Agency?[ ]  Yes [ ] No | Revised Organization/Budget Account#:(for insurance premium billing)  | Transfer effective date: (if different from above)  |
| **For Renovations or Additions, complete this section for each building modified:** |
| Project Manager Name:  | Project Manager Email:  | Site Location where project is located: (include Site ID #as assigned by Public Works FCA group)  | Number of Buildings Renovated:  |
|  |
| PW Id#/Building Name:  | Square Footage for this current project:  | Revised Total Building Square Footage:  | Revised or Added Building ID#: (if applicable)   |
| PW Project #/Project description:  | Total Construction Cost for this current project:  | Revised total building replacement cost(FRC):  | Cost for additional F&E included in project:  |
| **For Demolition, please complete this section for each building below:** |
| PW Id#:  | Building Name:   | Demolition effective date:  |
|  |
| PW Id#:  | Building Name:   | Demolition effective date:  |
| **For New Construction, please complete this section below for each building** |
| Project Manager Name:  | Project Manager Email:  | SPWD Project Number:  |
| Building Name:  | Physical Address: (if located in rural location, please also provide GIS coordinates in decimal degrees, see example below) (GIS Decimal Degree 39.164056, -119.766131) | City:  |
| County:  | Zip Code:  | Year Built:  | Original Building Cost:  | Facility Audit Replacement Cost (FRC):  | Cost for any F&E included in project budget(for insurance purposes):   |
| Gross Square Footage:  | % Fire Suppressed:  | Facility Usage: (see Attachment for list)  | # of Floors:  | Basement? [ ]  Yes [ ] No |
| IBC Construction Type: (see Attachment for list)  | IBC Occupancy Type 1 and %: (see Attachment for list)  | IBC Occupancy Type 2 and %:(see Attachment for list)  |
| Exterior Type 1 and % :(see Attachment for list)   | Exterior Type 2 and %: (see Attachment for list)   | Other Exterior Type:  |
| Building Description:   | Building Description Example:The Blasdel building is a three story building with a basement. The building houses Department of Administration offices, including Admin Services and Personnel. |
| **Applicant :**    | **Date Requested:**   |
| **Site ID#: (as assigned by Public Works FCA group)**  | **Building ID#: (as assigned by Public Works FCA group)**  |  |

***ATTACHMENT***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **IBC Occupancy Type:**Type DescriptionA-1 Having an assembly room with an occupant load of 1,000 or more and a legitimate stageA-2 Having an assembly room with an occupant load of less than 1,000 and a legitimate stageA-3 Having an assembly room with an occupant load of less than 300 without a legitimate stageA-4 Assembly uses intended for viewing of indoor events and activities with  spectator seatingA-5 Assembly uses intended for participation in or viewing outdoor activitiesB Offices or Higher Education OfficesE-1 Educational thru 12th grade, 50 or more people for more than 12 hours per week or 4 hours per dayE-2 Educational thru 12th grade, 50 or less people for more than 12 hours per week or 4 hours per dayE-3 Building used for day-care for more than 6 peopleF-1 Moderate hazard factory & industrialF-2 Low hazard factory & industrialH-1 Hazardous Material Storage - High explosion hazardH-2 Hazardous Material Storage - Moderate explosion hazardH-3 Hazardous Material Storage - High fire hazardH-4 Storage of health hazard materialsH-5 Aircraft repair hangarsI-1 Institutional - hospitals, nursing homesI-2 Nursing homes, mental hospitalsI-3 Prisons, reformatoriesM Store with stocks of goodsR-1 Residential, more than 10 peopleR-3 Residential, 10 people or lessR-4 Group Care Facility, more than 5, less than 16 residentsS-1 Moderate hazard storageS-2 Low hazard storageS-3 Repair garage with no open flames or weldingS-4 Open parking garageS-5 Aircraft hangarU Private garage, carport, shed, farm building, fences over 6 ft high, tanks & towers  |  **Facility Usage:** Code Description

|  |
| --- |
| ACH Admin/Correctional Housing |
| ACL Admin/Classroom |
| AH Admin/Housing |
| ALAB Admin/Lab  |
| ARM Armory |
| AS Assembly/Auditor/Theatre |
| BARN Barn Structure |
| CAR Carport |
| CH Correctional Housing |
| CHPL Chapel  |
| CL Classroom  |
| CS Comfort Station/Restroom  |
| CTHS Courthouse |
| CUL Culinary / Kitchen  |
| DK Dog Kennel  |
| DORM Dormitory  |
| EOC Emergency Operation Ctr |
| FARM Farm Building  |
| FEE Fee Collection |
| FIPO Fire/Police  |
| FLTR Filter Building |
| FS Food Service  |
| GAR Garage  |
| GAZ Gazebo  |
| GEN Generator Building  |
| GP Garage, parking  |
| GRHS Greenhouse  |
| GS Garage, service  |
| GSHK Guard Shack  |
| GT Guard Tower  |
| GYM Gymnasium  |
| HAT Hatchery  |
| HIST Historical structure  |
| HNGR Hanger  |
| HOUS Housing  |
| HZST Hazardous Material Storage |
| IM Industrial/Manufacturing  |
| INSP Inspection Station  |
| IT Information Technology |

 |  **Facility Usage:** Code Description

|  |
| --- |
| LAB Lab  |
| LDY Laundry  |
| LIB Library  |
| MAIN Maintenance Building  |
| MED Medical Offices  |
| MERC Mercantile  |
| MH Mobile home/trailer  |
| MHW Mental Health Ward  |
| MIP Medical, In-patient  |
| MISC Miscellaneous  |
| MOP Medical, Out-patient  |
| MP Motor Pool  |
| MPB Multi-Purpose Building  |
| MUS Museum  |
| MWH Maintenance/Warehouse  |
| NURS Nursery  |
| OFF Office  |
| OT Observation Tower  |
| PH Pump House  |
| PNT Painting Garage  |
| PP Physical Plant |
| RAM Ramada/Shade structure  |
| REC Recreation Building  |
| RES Residence |
| REST Restoration / Storage  |
| RG Repair Garage  |
| RR Rest Room  |
| SB Sound Booth  |
| SHED Wood Shed |
| SHOP Shop |
| SIGN Signage Structure |
| STOR Storage  |
| TENT Canvas Tent Structure |
| TWR Tower  |
| UTIL Utility/Pumphouse/General  |
| VIS Visitation Area  |
| VIST Visitor Information Center |
| WH Warehouse  |
| WT Water Tank  |

 | **Exterior Type:** BrickGlass and AluminumPainted CMUPainted Stucco / EIFSPainted Wood SidingStoneWood Shingles / ShakesConcretePrecast ConcreteMetal SidingVinyl SidingMasonryWood |
| **IBC Construction Type:**I-AI-BII-AII-BIII-AIII-BIVV-AV-B |

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