

# AED Monthly Inspection Log

Year: 20\_\_

Building:

AED Location:

AED Serial No.:

ED Battery Date: (expires 5 years from date)

Defib Pad's expiration Date

Month/Year	AED secure in case  (initial)	AED Operation Verified *(see below for list)  (initial)	PPE/Ready Kit stocked and in place **(see below for list)  (initial)	Electrodes in place in case  (initial)	Extra sets of electrodes are sealed in their package  (initial)	Test cabinet tamper alarm  (initial)
January						
February						
March						
April						
May						
June						Change 9v battery – cabinet tamper alarm
July						
August						
September						
October						
November						
December						Change 9v battery – cabinet tamper alarm

**\*Operation Checklist:**

1. Open the AED lid.
2. Wait for the AED to indicate status: Observe the change of the STATUS INDICATOR to RED. After approximately five seconds, verify that the STATUS INDICATOR returns to GREEN.
3. Check the expiration date on the electrodes.
4. Listen for the voice prompts.
5. Close the lid and observe the change of the STATUS INDICATOR to RED. After approximately five seconds, verify that the STATUS INDICATOR returns to GREEN.

**\*\*PPE/Ready Kit includes:** 1 pocket mask; 1 trauma scissor; 2 pair of gloves; 2 - 4"x4" gauze pad; 1 razor; 1 antiseptic towelette